

www.pro-mobility.net



PLATFORMS FOR THE PROMOTION AND SUPPORT OF QUALIFYING MOBILITY IN INITIAL VOCATIONAL EDUCATION AND TRAINING

Be European.
Be mobile.
Be pro mobility.



OBJECTIVES

Pro Mobility pursued the objective of promoting **qualifying mobility** in initial vocational education and training (IVET). Qualifying mobility takes place where the period of work spent abroad covers a longer period (of between three and twelve months) and the competences acquired in the host country are credited in the sending country.

OUTCOMES

To enhance qualifying mobility, two platforms were set up within the framework of *Pro Mobility*:

Cooperation platform – Pro Mobility Committee (PMC)

In the countries involved in the *Pro Mobility* project, networks (so-called “Pro Mobility Committees”) of education policy stakeholders were set up, which backed the promotion of qualifying mobility in IVET and encouraged companies, colleges, students and apprentices to take part in qualifying mobility.

Virtual platform – Pro Mobility Toolkit (PMT)

Within the framework of *Pro Mobility*, the website www.pro-mobility.net was set up, which covers information about the infrastructure required for qualifying mobility and makes the necessary tools accessible (the “Pro Mobility Toolkit”).

Apart from setting up these platforms, **qualifying mobility** stays were organised for 20 students and apprentices within the framework of the *Pro Mobility* project.



Pro Mobility Toolkit

The Pro Mobility Toolkit contains information needed for preparing, implementing and following up on periods spent abroad for learning purposes. It answers the following questions:

PREPARATION OF PERIODS SPENT ABROAD FOR LEARNING PURPOSES

1. Is it legally possible to go abroad for learning purposes while attending an IVET programme?
2. What points of contact are there for mobility participants to obtain support? Are there any exchange organisations?
3. What steps have to be taken during the preparation phase?
4. Where can mobility participants apply for a place in a work placement scheme? Which prerequisites have to be met? What documents are needed for an application and where can they be obtained?
5. Is there any financial support available for mobility stays? If yes: Which prerequisites have to be met? Where and how can grants be applied for?
6. Who/what institutions are involved in periods of work placement spent abroad? What are their tasks?
7. Where can information about the VET systems of other countries be obtained?
8. Where can general information about other countries be obtained?
9. Where and how can participants in mobility schemes prepare for a period abroad in terms of language and intercultural skills?
10. How can participants in mobility schemes find accommodation abroad?
11. What has to be considered regarding insurance (social insurance, third-party liability insurance, etc.)?
12. Will any tutors/mentors be available to support participants during (the initial part of) their stay abroad? Who can be contacted during the mobility stay?
13. How can mobility participants prove the competences they have acquired up to their stay abroad in their home country vis-à-vis the host institution?
14. How is agreement reached between the sending and host institutions about the learning outcomes to be obtained abroad?
15. Will any credits be awarded in the home country for the learning outcomes obtained abroad? How will they be certified abroad? Will it be necessary to take any exams at the sending institution upon returning to the host country?
16. Is it possible to visit the host institution before the beginning of the exchange scheme?
17. What subject-specific preparation is required before the stay abroad?
18. Are trainees paid during their stay abroad?
19. Will the apprenticeship remuneration in the home country be suspended or will trainees receive it also during their period of work placement?

IMPLEMENTATION OF PERIODS SPENT ABROAD FOR LEARNING PURPOSES

20. What are the tasks of the people and institutions (colleges, companies, mobility participants, exchange organisations) involved in mobility stays?
21. Are participants in mobility schemes picked up at the train station/airport upon their arrival abroad?
22. Is any contact person available to help/support mobility participants during their work placement/first few weeks abroad?
23. What are the steps to be taken upon the participant's arrival abroad?
24. What formal requirements do participants have to meet (e.g. notification to police, contract, insurance, etc.)?
25. Is any linguistic/intercultural preparation foreseen during/at the beginning of the participant's period abroad?
26. What is the role of the host institution during a period of work placement or college programme abroad?
27. What are the tasks to be fulfilled during the period of work placement or college programme abroad?
28. How will the learning outcomes obtained by mobility participants be assessed and certified?
29. How will learning outcomes be documented?

FOLLOW-UP OF PERIODS SPENT ABROAD FOR LEARNING PURPOSES

30. What are the steps to be taken after spending a period abroad?
31. Will the period spent abroad by mobility participants and the learning outcomes attained by them be recognised in their country? Will they receive any credits for them? What is important for recognition/credits?
32. What documents have to be submitted upon completion of the period of work placement in order to obtain financial support?
33. Will the period of work placement be evaluated? If yes, how?

Twenty institutions from three countries took part in *Pro Mobility*. They included ministries, social partners, college administration authorities, education and research institutions, and exchange organisations.

COORDINATOR:

Wirtschaftskammer Österreich (Austrian Federal Economic Chamber): <http://wko.at/bildung>

STEERING GROUP:

- à tempo: <http://www.atempo.at>
- Institut für Bildungsforschung der Wirtschaft (Institute for Research on Qualifications and Training of the Austrian Economy): <http://www.ibw.at>
- Internationaler Fachkräfteaustausch (International Young Workers' Exchange): <http://www.ifa.or.at>
- Industrie- und Handelskammer für München und Oberbayern (Chamber of Industry and Commerce for Munich and Upper Bavaria): <http://www.ihk-muenchen.de>
- Wirtschaftsakademie Schleswig-Holstein (IVET and CVET provider institution of the Chamber of Industry and Commerce for Schleswig-Holstein): <http://www.wak-sh.de>
- Solski Center Velenje (Velenje School Centre): <http://www.scv.si>

MEMBERS OF THE NATIONAL PMCS:

- Austria:** Bundesministerium für Bildung, Wissenschaft und Kultur (Federal Ministry for Education, the Arts and Culture); Bundesministerium für Wirtschaft und Arbeit (Federal Ministry of Economics and Labour); Fachverband der Friseure (Federal Hairdressers' Guild); Fachverband Hotellerie (Austrian Professional Hotel Association); Kammer für Arbeiter und Angestellte (Chamber of Labour); Landesschulrat für Oberösterreich (Regional Education Board of Upper Austria); Österreichischer Austauschdienst (Austrian Exchange Service); Österreichischer Gewerkschaftsbund (Austrian Trade Union Federation)
- Germany:** Europäisches Bildungswerk für Beruf und Gesellschaft (European Association for Vocational and Social Education r.s.); Handwerkskammer für München und Oberbayern (Chamber of Industry and Commerce for Munich and Upper Bavaria); Stadt München (City of Munich)
- Slovenia:** Center RS za poklicno izobraževanje (National Institute for Vocational Education and Training); Obrtna zbornica Slovenije (Chamber of Craft of Slovenia)

THE PROJECT IN BRIEF:

- Name: Pro Mobility – Platforms for the Promotion and Support of Qualifying Mobility in IVET
Project number: 2006 – 4503/001-001 PIL PILOTP
Project period: December 2006 - August 2008
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IMPRESSUM:

- Publisher: Wirtschaftskammer Österreich, Alfred Freundlinger, Wiedner Hauptstraße 63, 1045 Wien
Editor: Institut für Bildungsforschung der Wirtschaft, Sabine Tritscher-Archan, Rainergasse 38, 1050 Wien
Translation: AHA Translation Office, Lange Gasse 11, 1080 Wien
Artwork: design:ag, Alice Gutleiderer, Capistrangasse 4/6, 1060 Wien